
NOTICE OF A FORMAL PUBLIC MEETING

**Official Plan Amendment No.72 & Zoning By-law Amendment Application Z-25-26
388 Phillip Inc
388 Phillip St, Ward 6 – Central Columbia**

Take notice that the Council of The Corporation of the City of Waterloo will hold a Formal Public Meeting on Monday, July 13, 2026, at a time to be determined, in the Council Chambers, 3rd Floor, Waterloo City Centre, 100 Regina Street South, Waterloo, to consider the above noted application to amend the Official Plan and Zoning By-law 2018-050 pursuant to Sections 22 and 34 of the Planning Act.

The applicant is proposing the following amendments to the City's Official Plan and Zoning By-law:

- To permit a Food Store as a complementary use and occupy 5,500 square metres of building floor area
- To permit ancillary uses to occupy 3000 square metres of building floor area
- To permit a horizontal geothermal connection and extension of the existing vertical geothermal system from the neighbouring property to the subject lands.

This meeting shall constitute the formal public meeting required under Sections 22 and 34 of The Planning Act, R.S.O., 1990, as amended. It is expected that Council will decide whether the application should be approved, denied or amended. A copy of the staff report will be available prior to the Public Meeting at:

<https://www.engagewr.ca/388-phillip-st>

For further information regarding the above matter, please contact the City of Waterloo Integrated Planning and Public Works, 2nd Floor, Waterloo City Centre, Waterloo, Ontario, by calling Kaitlyn Bisch at 519.747.8796 or email Kaitlyn.bisch@waterloo.ca

How to Get Involved:

The purpose of the public meeting is to share information and to hear and consider public and stakeholder comments regarding the planning applications as part of City Council's decision-making process. If you wish to be notified of the decision on the proposed Official Plan and Zoning By-law Amendments, you must make a written request.

To submit written comments

Written comments received before 9:00am on Wednesday, **July 1st, 2026**, will be included in the City Council Agenda. Written comments received after 9:00am on Wednesday, **July 1st, 2026**, will be provided to City Council for consideration prior to the Formal Public Meeting, but will not be included in the Council Agenda. Written comments can be provided in the following ways:

- Via the Engage Page: <https://www.engagewr.ca/388-phillip-st>
- Via email to Kaitlyn Bisch, Kaitlyn.bisch@waterloo.ca
- By dropping off a hardcopy at Waterloo City Hall, addressed to Kaitlyn Bisch, Planning Division, 2nd floor, 100 Regina St S, Waterloo, ON

- By placing a hardcopy in the Waterloo City Hall after hours mail slot to the left of the side door entrance on William Street

All written submission should clearly state “Formal Public Meeting, OPA No.72 and Zoning By-law Amendment Z-25-26” at the top of the letter/correspondence.

To speak to the application

If you wish to speak to the application, please contact the Legislative Services Division no later than 10:00 a.m. on Monday, July 13, 2026, by any of the following ways:

- By phone at 519-747-8549
- By email to clerkinfo@waterloo.ca

When we receive your registration, we will send you a confirmation message and instructions for participating in the public meeting.

We encourage the public to provide input into these important Official Plan and Zoning By-law Amendment applications. The public is informed and notified that names, addresses and comments may be made public.

NOTE:

- If a person or public body would otherwise have an ability to appeal the decision to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the City of Waterloo before the by-law is passed, the person or public body is not entitled to appeal the decision.
- If a person or public body does not make oral submissions at a public meeting, or make written submissions to the City of Waterloo before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Julie Finley-Swaren, City Clerk, City of Waterloo

